

## COMMUNITY &amp; CUSTOMER SERVICES

2022/23 FEES & CHARGES PROPOSED FOR :-  
ENVIRONMENTAL HEALTH & LICENSING

Description	2021/22 Charge	PRICING STRATEGY					Proposed 2022/23 Charge	Annual Increase / Decrease (-) %	Comments
		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE	STATUTORY			
<b>Outside Scope for VAT purposes</b>									
<b>Taxi &amp; Private Hire Vehicle Licences</b>									
Annual Vehicle Licence - Initial Application	£235.00	*	✓	*	*	*	£235.00	NO CHANGE	
Annual Vehicle Licence - Initial Application(wholly electric vehicle)	£117.50	*	*	✓	*	*	£117.50	NO CHANGE	
Annual Vehicle Licence - Initial Application (Limousines)	£235.00	*	✓	*	*	*	£235.00	NO CHANGE	
Annual Vehicle Licence - Initial Application (Courtesy vehicles)	£235.00	*	✓	*	*	*	£235.00	NO CHANGE	
Annual Vehicle Licence - Renewal	£225.00	*	✓	*	*	*	£225.00	NO CHANGE	
Annual Vehicle Licence - Renewal (wholly electric vehicles)	£112.50	*	*	✓	*	*	£112.50	NO CHANGE	
Transfer of vehicle ownership (payable by buyer)	£18.00	*	✓	*	*	*	£18.50	2.78 %	
Taximeter tests	£18.00	*	✓	*	*	*	£18.50	2.78 %	
Replacement vehicle plates	£21.00	*	✓	*	*	*	£21.00	NO CHANGE	
Optional plate fitting brackets	£21.00	*	✓	*	*	*	£21.00	NO CHANGE	
Compulsory door signs for hackney carriages (vinyl, per pair)	£10.50	*	✓	*	*	*	£10.50	NO CHANGE	
Compulsory door signs for hackney carriages (magnetic, per pair)	£25.00	*	✓	*	*	*	£25.00	NO CHANGE	Fee increased 30/11/21
Advertising approval on hackney carriages (agency)	£154.50	*	✓	*	*	*	£159.00	2.91 %	
Advertising approval per hackney carriage	£51.50	*	✓	*	*	*	£53.00	2.91 %	
Advertising approval (Licensing Committee referral)	£257.50	*	✓	*	*	*	£265.00	2.91 %	
Private Hire Operators - initial application (5 yrs)	£771.00	*	✓	*	*	*	£771.00	NO CHANGE	
Private Hire Operators - renewal (5 yrs)	£769.00	*	✓	*	*	*	£769.00	NO CHANGE	
Driver Licences - initial application (3 yrs)	£329.00	*	✓	*	*	*	£329.00	NO CHANGE	
Driver Licences - renewal application (3 yrs)	£325.00	*	✓	*	*	*	£325.00	NO CHANGE	
Theory Knowledge Test	£105.00	*	✓	*	*	*	£108.00	2.86 %	
Repeat Knowledge Test with Training	£72.00	*	✓	*	*	*	£74.00	2.78 %	
Repeat Knowledge Test (Test Only)	£32.50	*	✓	*	*	*	£33.50	3.08 %	
Replacement drivers badges	£18.50	*	✓	*	*	*	£19.00	2.70 %	
Duplicate documents	£18.50	*	✓	*	*	*	£19.00	2.70 %	
Driver change of address	£7.20	*	✓	*	*	*	£7.40	2.78 %	
<b>Street Trading</b>									
Street Trading Consent (per annum)	£515.00	*	✓	*	*	*	£530.00	2.91 %	
Street Trading Consent (per annum) - Vicarage Road	£515.00	*	✓	*	*	*	£530.00	2.91 %	
Street Trading Consent daily rate (if less than one year)	£23.30	*	✓	*	*	*	£24.00	3.00 %	
Street Trading Consent (Town Centre Markets per stall per day, waived for charitable etc stalls)	£23.30	*	✓	*	*	*	£24.00	3.00 %	
<b>Permit for Tables &amp; Chairs on the Highway</b>									
Initial application (1 year permit)	£409.00	*	✓	*	*	*	£421.00	2.93 %	
Renewal of annual permit	£111.00	*	✓	*	*	*	£114.00	2.70 %	
Limited duration pavement licence	£100.00	*	*	*	*	✓	£100.00	NO CHANGE	
<b>Free Printed Matter Distribution</b>									
First distributor	£55.50	*	✓	*	*	*	£57.00	2.70 %	
Each additional distributor	£33.50	*	✓	*	*	*	£34.50	2.99 %	
Additional fee for each distributor between 1700 and 0900	£22.00	*	✓	*	*	*	£22.50	2.27 %	

**COMMUNITY & CUSTOMER SERVICES**

**2022/23 FEES & CHARGES PROPOSED FOR :- ENVIRONMENTAL HEALTH & LICENSING (continued)**

*Prices quoted below are exclusive of VAT*

Description	2021/22 Charge	PRICING STRATEGY					Proposed 2022/23 Charge	Annual Increase / Decrease (-) %	Comments
		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE	STATUTORY			
<b>Outside Scope for VAT purposes</b>									
<b>Sex Establishment Licence</b>									
Grant of Licence	£561.00	*	✓	*	*	*	£577.50	2.94 %	
Annual renewal fee	£140.00	*	✓	*	*	*	£144.00	2.86 %	
<b>Sexual Entertainment Venue Licence</b>									
Application for grant of licence	£667.00	*	✓	*	*	*	£687.00	3.00 %	
Renewal of licence	£246.00	*	✓	*	*	*	£253.00	2.85 %	
Major variations (at officer's discretion)	£539.00	*	✓	*	*	*	£555.00	2.97 %	
Minor variations (at officer's discretion)	£119.00	*	✓	*	*	*	£122.50	2.94 %	
<b>Skin Piercing</b>									
Operator (each)	£55.50	*	✓	*	*	*	£57.50	3.60 %	
Premises	£178.00	*	✓	*	*	*	£183.00	2.81 %	
<b>Animal Welfare Licensing (New applications excl. veterinary fees)</b>									
Day care residential	£171.00	*	✓	*	*	*	£176.00	2.92 %	
Day care commercial	£220.00	*	✓	*	*	*	£227.00	3.18 %	
Breeding residential	£191.00	*	✓	*	*	*	£197.00	3.14 %	
Breeding commercial	£220.00	*	✓	*	*	*	£227.00	3.18 %	
Home boarding	£171.00	*	✓	*	*	*	£176.00	2.92 %	
Kennels	£235.00	*	✓	*	*	*	£242.00	2.98 %	
Cattery	£235.00	*	✓	*	*	*	£242.00	2.98 %	
Hiring Horses	£255.00	*	✓	*	*	*	£263.00	3.14 %	
Pet Vending Commercial	£235.00	*	✓	*	*	*	£242.00	2.98 %	
Pet Vending Small / domestic	£171.00	*	✓	*	*	*	£176.00	2.92 %	
Exhibiting of Animals Commercial	£235.00	*	✓	*	*	*	£242.00	2.98 %	
Exhibiting of Animals Domestic	£171.00	*	✓	*	*	*	£176.00	2.92 %	
Dangerous Wild Animal			✓				£206.00	new	
Dangerous Wild Animal licence amendment			✓				£75.00	new	
<b>Animal Welfare Licensing (renewals excl. veterinary fees)</b>									
Day care residential	£131.50	*	✓	*	*	*	£135.50	3.04 %	
Day care commercial	£181.00	*	✓	*	*	*	£186.50	3.04 %	
Breeding residential	£153.00	*	✓	*	*	*	£157.50	2.94 %	
Breeding commercial	£181.00	*	✓	*	*	*	£186.50	3.04 %	
Home boarding	£131.50	*	✓	*	*	*	£135.50	3.04 %	
Kennels	£195.00	*	✓	*	*	*	£201.00	3.08 %	
Cattery	£195.00	*	✓	*	*	*	£201.00	3.08 %	
Hiring Horses	£216.00	*	✓	*	*	*	£223.00	3.24 %	
Pet Vending Commercial	£195.00	*	✓	*	*	*	£201.00	3.08 %	
Pet Vending Small / domestic	£131.50	*	✓	*	*	*	£135.50	3.04 %	
Exhibiting of Animals Commercial	£195.00	*	✓	*	*	*	£201.00	3.08 %	
Exhibiting of Animals Domestic	£131.50	*	✓	*	*	*	£135.50	3.04 %	
Dangerous Wild Animal							£155.00		
<b>Scrap metal Dealers</b>									
Grant of Licence	£268.00	*	✓	*	*	*	£276.00	2.99 %	
Renewal of Licence	£208.00	*	✓	*	*	*	£214.00	2.88 %	
Variation of Licence	£55.00	*	✓	*	*	*	£56.50	2.73 %	
Change of Name	£55.00	*	✓	*	*	*	£56.50	2.73 %	
Change of Site	£55.00	*	✓	*	*	*	£56.50	2.73 %	
<b>A request for a DBS check would be subject to VAT at the Standard rate.</b>									
<b>A request for a DBS check which forms part of a Licence application would be Outside Scope for VAT purposes.</b>									
<b>DBS checks</b>									
Disclosure & Barring Service check for selected licences	£40.00	*	*	*	*	✓	£40.00	NO CHANGE	
Fee charged by processing company.	£11.34	*	✓	*	*	*	£11.34	NO CHANGE	Fee increased on 01/04/21

**COMMUNITY & CUSTOMER SERVICES**

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**ENVIRONMENTAL HEALTH & LICENSING (continued)**

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		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE	STATUTORY			
<b>Outside Scope for VAT purposes</b>									
<b>GAMBLING ACT 2005</b>									
<b>New applications</b>									
Bingo	£940.00	*	✓	*	*	*	£968.00	2.98 %	
Betting (off-course)	£940.00	*	✓	*	*	*	£968.00	2.98 %	
Betting (track)	£940.00	*	✓	*	*	*	£968.00	2.98 %	
Adult Gaming Centre	£940.00	*	✓	*	*	*	£968.00	2.98 %	
Family Entertainment Centre	£940.00	*	✓	*	*	*	£968.00	2.98 %	
Family Entertainment Centre with permit	£300.00	*	*	*	*	✓	£300.00	NO CHANGE	
Licensed Premises Gaming Machine Notification	£50.00	*	*	*	*	✓	£50.00	NO CHANGE	
Licensed Premises Gaming Machine Permit	£100.00	*	*	*	*	✓	£100.00	NO CHANGE	
Club Gaming Permit	£100.00	*	*	*	*	✓	£100.00	NO CHANGE	
Club Gaming Machine Permit	£100.00	*	*	*	*	✓	£100.00	NO CHANGE	
Small society lottery	£40.00	*	*	*	*	✓	£40.00	NO CHANGE	
Prize Gaming Permit	£100.00	*	*	*	*	✓	£100.00	NO CHANGE	
<b>Miscellaneous fees</b>									
Duplicate licences	£25.00	*	✓	*	*	*	£25.00	NO CHANGE	At statutory maximum
Change of circumstances	£50.00	*	✓	*	*	*	£50.00	NO CHANGE	At statutory maximum
Provisional statements	£875.00	*	✓	*	*	*	£900.00	2.86 %	
Transfer of licence re-instatement of licence	£940.00	*	✓	*	*	*	£950.00	1.06 %	Statutory maximum
Variation of licence	£940.00	*	✓	*	*	*	£968.00	2.98 %	
Change of name of prize gaming or entertainment centre permit	£25.00	*	*	*	*	✓	£25.00	NO CHANGE	
copy of prize gaming or family	£25.00	*	*	*	*	✓	£25.00	NO CHANGE	
copy of family entertainment centre permit	£15.00	*	*	*	*	✓	£15.00	NO CHANGE	

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		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE	STATUTORY			
<b>Outside Scope for VAT purposes</b>									
<b>GAMBLING ACT 2005</b>									
<b>Annual Fee</b>									
Bingo	£1,000.00	*	✓	*	*	*	£1,000.00	NO CHANGE	
Betting (off-course)	£489.00	*	✓	*	*	*	£503.00	2.86 %	
Betting (track)	£1,000.00	*	✓	*	*	*	£1,000.00	NO CHANGE	
Adult Gaming Centre	£1,000.00	*	✓	*	*	*	£1,000.00	NO CHANGE	
Family Entertainment Centre	£750.00	*	✓	*	*	*	£750.00	NO CHANGE	
Family Entertainment Centre with permit	£300.00	*	*	*	*	✓	£300.00	NO CHANGE	
Licensed Premises Gaming Machine Notification	£50.00	*	*	*	*	✓	£50.00	NO CHANGE	
Licensed Premises Gaming Machine permit	£50.00	*	*	*	*	✓	£50.00	NO CHANGE	
Club Gaming Permit	£50.00	*	*	*	*	✓	£50.00	NO CHANGE	
Club Gaming Machine Permit	£50.00	*	*	*	*	✓	£50.00	NO CHANGE	
Small society lottery	£20.00	*	*	*	*	✓	£20.00	NO CHANGE	
Prize Gaming Permit	£300.00	*	*	*	*	✓	£300.00	NO CHANGE	
<b>Licensing Act 2003</b>									
<b>(Statutory fees)</b>									
<b>Premises Licence/Club Premises Application fees</b>									
Rateable value £0-4300	£100.00	*	*	*	*	✓	£100.00	NO CHANGE	
Rateable value £ 4301 - £33,000	£190.00	*	*	*	*	✓	£190.00	NO CHANGE	
Rateable value £ 33,001 - £ 87,000	£315.00	*	*	*	*	✓	£315.00	NO CHANGE	
Rateable value £87001 - £125,000	£450.00	*	*	*	*	✓	£450.00	NO CHANGE	
Rateable value £125,001 and above	£635.00	*	*	*	*	✓	£635.00	NO CHANGE	
<b>Premises Licence/Club Premises Annual Fees</b>									
Rateable value £0- £4300	£70.00	*	*	*	*	✓	£70.00	NO CHANGE	
Rateable value £ 4301 - £33,000	£180.00	*	*	*	*	✓	£180.00	NO CHANGE	
Rateable value £ 33,001 - £ 87,000	£295.00	*	*	*	*	✓	£295.00	NO CHANGE	
Rateable value £87001 - £125,000	£320.00	*	*	*	*	✓	£320.00	NO CHANGE	
Rateable value £125,001 and above	£350.00	*	*	*	*	✓	£350.00	NO CHANGE	
Replacement licence	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Application for provisional licence	£315.00	*	*	*	*	✓	£315.00	NO CHANGE	
Change of licence details (name or address)	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Variation of designated premises supervisor	£23.00	*	*	*	*	✓	£23.00	NO CHANGE	
Transfer of premises licence	£23.00	*	*	*	*	✓	£23.00	NO CHANGE	
Interim authority notice	£23.00	*	*	*	*	✓	£23.00	NO CHANGE	
Variation of designated premises supervisor	£23.00	*	*	*	*	✓	£23.00	NO CHANGE	
Variation of premises	£315.00	*	*	*	*	✓	£315.00	NO CHANGE	
Minor variation of premises	£89.00	*	*	*	*	✓	£89.00	NO CHANGE	
Notification of change of name or club rules	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Change of relevant registered address of club	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Temporary event notice	£21.00	*	*	*	*	✓	£21.00	NO CHANGE	
Replacement temporary event notice	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Application for personal licence	£37.00	*	*	*	*	✓	£37.00	NO CHANGE	
Replacement personal licence	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Notification of change of name etc for personal licence	£10.50	*	*	*	*	✓	£10.50	NO CHANGE	
Entry on freeholder register	£21.00	*	*	*	*	✓	£21.00	NO CHANGE	